

Instructions: The tutorial to use is “Working with Tables” A copy of it is available in PDF form on the course web site. (Note that this is a continuation of a set of tutorials centered around creating a site for a fictitious company called “TripSmart” which sells supplies to travelers.)

1. Copy the folder *dwlablefiles* to your disk.

This may be available on the class website or from your instructor or both.

2. Set up a local site with *dwlablefiles* as the root folder. Open the site.

3. Complete the page as outlined in the tutorial.

4. Answer the questions below.

5. Complete the review assignment at the end of this sheet.

6. Post both finished pages to your class web site and link to your homepage.

7. Save this sheet to hand in.

Questions:

1. Which view allows you to use the “Insert Table” button on the Common tab of the Insert tool bar?

2. What is the main advantage of creating a table in Standard View?

3. What is the main advantage of creating a table in Layout View?

4. What is meant by Table Accessibility preference?

5. What are four ways to select a whole table on a web page?

6. What is the suggested size of a table that will be able to be printed on one page? About 800px. About 600px.

7. What does Modify > Clear Cell Widths do for you?

8. What does the tool look like for merging two or three table cells into one cell?

9. What does the tool look like for splitting a table cell into two cells?

10. Why does DW put into every new cell?

11. What is the DW History panel used for? Where do you find it?

12. Can you add a row to an existing table in DW? If so, how?

13. Why is the Assets panel easier to use than the Insert Image button when inserting graphics?

14. What are the tools for aligning content in a cell?

Review Exercise:

After completing and saving the accessories page. Create a new page (or modify the accessories page) called accessories2.htm with the following layout. Make certain all the column widths are equal and the elements are evenly spaced in the cells. You can re-use the text you used above for filler text for the additional three items.

